

# Center for Excellence in Teaching & Learning

University of Colorado Denver

## WHAT'S INSIDE?

**News:** Now part of Digital Strategies... What does this mean?

Faculty Stress Less Sesh: Week of May 2nd-6th

Congratulations Teaching Enhancement Grant awardees for 2022-2023

New Faculty Fellows - **Welcome to the Team!**

**New Series:** *I wish my instructor knew... & tips for office hours*

Course Prep Retreat, coming this August! Save your spot today.

Must listen podcast episodes for this summer

Upcoming technology trainings: Join the list!

Newsletter **Summer break** (page 5)

## FACULTY STRESS LESS SESH



Stop in for complimentary coffee, tea, muffins, and pastries - **All week long!**

**WHEN:** Monday, May 2nd through Friday, May 6th from 8:30 am - 4:30 pm

**WHERE?** Learning Commons Faculty Lounge

**WHO?** All faculty & educators welcome! Are you full-time, or part-time, staff that acts as an educator for students, or teaches UNIV?

Stay and work in our Lecturer Landing Zone or a small meeting room. Can't stay? Have a class to get to? Take your coffee and muffin to go.



[Add to your calendar today!](#)



## NEW! CETL IS NOW PART OF DIGITAL STRATEGIES & LEARNING. WHAT DOES THIS MEAN?

*CETL is moving from the Office of Academic Achievement & Student Success to the Office of Digital Strategies and Learning. What does this mean? We explain what this change means for us (CETL) and you (an educator).*

### Q: WILL CETL CONTINUE TO SUPPORT IN-PERSON COURSES?

A: Yes! We will continue to support in-person, online, remote, and hybrid courses.

To help align the support for faculty needs related to flexible classroom pedagogies, we will now report to AVC Katie Linder. Also joining the DSL team is Crystal Gasell, former IT program manager for academic technology applications and design, who will serve as Director of Academic Technology and Training. Jason Drysdale is also in our new organization unit as Director of Program Development.

### Q: HOW WILL THIS AFFECT ME AS A FACULTY MEMBER?

A: Together, these new areas will allow us to offer a "one-stop-shop" for faculty pedagogical support needs. CETL is still here to support your teaching and pedagogy needs. Now our new partner areas will house academic technology and instructional design making it easier for you as educators!

### Q: WHY IS CETL MOVING TO DIGITAL STRATEGIES & LEARNING?

A: We're redefining "digital" - and let's face it, a lot of our courses, *even in-person courses*, use digital tools and academic technologies. This is where we come in and where our entire team will be available to support you!

LEARN MORE



Learn more from the [Community Conversations: Digital Strategy AVC for Digital Strategy and Learning Shares Update on Digital Strategy Task Force Findings from Katie Linder on April 19th.](#)

# TEACHING ENHANCEMENT GRANTS AWARDED FOR NEXT ACADEMIC YEAR

Over 60 educators applied for over \$175,000!

We received the most applications this year, making the process to select grant awardees highly competitive and difficult. We funded 39 projects and over \$71,000. Educators across the University (*Business, CLAS, CEDC, CAM, CAP, SPA, SEHD, & Academic Services*) were awarded funds, meaning faculty from every school/college were represented in our grant awardees.



The projects selected directly impacted educators' teaching and learning on campus and will improve the support for our students and teaching environments on campus. **A few examples of accepted grant projects:**

- Higher Education Training Certificate
- Course development and Revising capstone course
- Blended Learning for Deeper Learning
- Can Flipgrid promote stronger learning outcomes by enhancing social and academic strategies while encouraging respect for diversity?
- Design Considerations of a Video Game for Cybersecurity Education
- Enhancing computing education in undergraduate engineering
- Immersive Teaching Environment with Green Screen

Congratulations to those who have been awarded! We cannot wait to learn more about the impact the grant will have on your teaching and students' learning.



*A special thank you to Vice Chancellor Antonio Farias and Associate Vice Chancellor Margaret Wood for the additional funding (\$18,000!) for several grant projects related to inclusive teaching and being a Hispanic Serving Institution. With this additional funding, we were able to award more grants to more educators than we would have!*

## WELCOME TO THE TEAM! MEET OUR NEW FACULTY FELLOWS

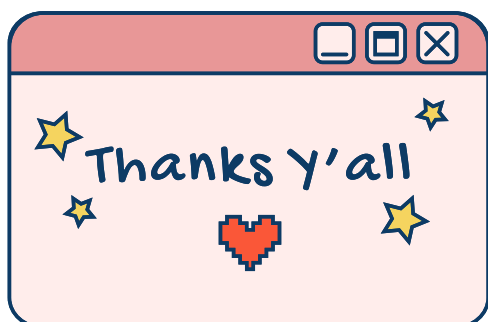
We had a record number of applications for our faculty fellow positions and wish we could have added everyone to our team! Look forward to all the amazing programs they will be offering next year! *If you want to coordinate with our fellows, email [CETL@ucdenver.edu](mailto:CETL@ucdenver.edu) so our office can work with you.*

- |                                                   |                                                   |
|---------------------------------------------------|---------------------------------------------------|
| • Edelina Burciaga, Assistant Professor, CLAS     | • James Walsh, Clinical Associate Professor, CLAS |
| • Marty Otañez, Associate Professor, CLAS         | • Rachel Gross, Assistant Professor, CLAS         |
| • Megan Hurson, Instructor, CLAS                  | • Amy Hasinoff, Associate Professor, CLAS         |
| • Lisa Forbes, Clinical Assistant Professor, SEHD | • Joni Dunlap, Professor, SEHD                    |

## *But wait...* **WE COULDN'T HAVE DONE IT WITHOUT OUR PREVIOUS FACULTY FELLOWS**

Thank you to our Faculty Fellows who supported the work of CETL and kept our workshops running successfully over the past few years!

- Dennis Debay, Clinical Assistant Professor, STEAM Education
- Sasha Breger Bush, Assistant Professor, Political Science
- Teague Bohlen, Associate Professor, English
- Mia Fischer, Assistant Professor, Communication
- Joan Bihun, Clinical Associate Professor, Psychology





## I WISH MY INSTRUCTOR KNEW...

*A new series!* Each month we will include one student quote about what they wish faculty knew about students. As an educator, we hope this gives a student perspective and encourage new ideas for your courses or for your professional development! We asked students to finish the sentence anonymous... here's what a student said this month:

### I WISH MY FACULTY KNEW...



"Office hours and outside-of-class assistance are very valuable to students. Even if most people are not actively asking questions during lecture, there are students who appreciate having opportunities to talk one-on-one with their professors but sometimes you need to tell us you want to see us there!"

## SIX QUICK & EASY WAYS TO GET STUDENTS TO JOIN OFFICE HOURS



### 1 BE WELCOMING & EXPLAIN OFFICE HOURS

During class, explain what office hours mean and how students can use them. Welcome all students to attend office hours at least once in the semester. When you meet with them, make sure your students feel comfortable and welcome in your office.

### 4 OFFER IN-PERSON & VIRTUAL OPTIONS

Offer two options for your students both in-person or virtually to ensure all your students are able to attend!

### 2 ASK QUESTIONS

Ask open-ended questions to encourage your students to talk. This is also an opportunity to get to know your students!

### 5 USE AN ONLINE SCHEDULER

Fewer emails, please! We know - *we hear you.*

Let your students easily book office hours with you! Allowing students to easily book your time will also encourage them to meet with you. **Use Microsoft Bookings!** Plus, it ties into your Outlook calendar and email.

Learn more about how to set office hours in Bookings [here](#).

### 3 ACTIVELY LISTEN

Show the student you're listening. Take notes, make eye contact, and nod at appropriate times.

Summarize what you are hearing, for example:  
"What I am hearing from you is \_\_\_\_\_, is that correct?"

### 6 INVITE A GROUP OF STUDENTS TO OFFICE HOURS IN LEARNING COMMONS!

Invite students as a group to our Faculty Success 3rd floor and use the open tables!

We would love to see you there with your students! Need a conference room? Email us at [CETL@ucdenver.edu](mailto:CETL@ucdenver.edu).



# BACK TO SCHOOL: COURSE PREP RETREAT

**Get ready for the fall semester with us!** We make it easy for you to plan and create a student-friendly course to promote student learning. Don't wait until the day before the semester begins to finalize your syllabus. We will provide you with hands-on support:



- Create an effective and inclusive syllabus to guide your students and your instruction
- Refine your course learning objectives, align them to assessments and learning activities
- Plan your semester with inclusion in mind
- Connect, collaborate, and share ideas with other instructors
- All sessions are held **virtually**

The Course Preparation Retreat is formatted with two structured virtual Workshop Days and two Independent Workdays. During the Independent Workdays, faculty members have the option to meet 1:1 with CETL Staff.

## AUGUST COURSE PREP RETREAT 2022 DATES & TIME

- Tuesday, August 9th, 9:00 am – 2:30 pm
- Wednesday, August 10th: Independent Work
- Thursday, August 11th, 9:00 am – 2:30 pm
- Friday, August 12th: Independent Work

[GET ON THE WAITLIST NOW](#)



## SUMMER 'LISTEN LIST': THE CEREBRO SERIES

The Cerebro Series is a CETL podcast with new educational topics in each episode. We release two episodes a month and each episode is seven minutes or less. Learn educational tips & tricks while you're on the go and put them into practice later. [Start listening here](#) and get those brain juices flowing.



### Episode #8: Inclusive Office Hour

Did you know that low self-esteem can be a driving factor in student hesitancy to attend office hours? In this podcast, we will explore why office hours are so important and offer some easy strategies you can use to switch up how you conduct them.

### Episode #9: Managing Asynchronous Discussions

Do your asynchronous discussions fall flat? This podcast will provide you with techniques to get engagement from students in asynchronous discussions.

### Episode #10: Combating Microaggressions with Microaffirmations

Did you know that microaggressions are considered commonplace and routine for women and people of color? If you're not sure what microaggressions are, or why they're such a big deal, tune in to this podcast where we'll be exploring how you can use micro affirmations to combat microaggressions in the classroom.

### Episode #11: Bias in FCQs

FCQs (Faculty Course Questionnaires) are a great place to gather information about your teaching. But recent studies have revealed a significant amount of bias in student responses. In this episode, we will explore who is impacted and some strategies to help mitigate biased responses on FCQs.

## UPCOMING WORKSHOPS & EVENTS:



Join our last spring 2022 CETL workshops and join the additional events listed below! Learn more about our CETL workshops at [www.ucdenver.edu/CETL](http://www.ucdenver.edu/CETL)

### THE ABC'S OF HOW WE LEARN (VIRTUAL)

Wednesday, May 4th, 11:00 am – 12:15 pm

### 2022 COLORADO OER CONFERENCE

Friday, June 24th

**Keynote Speaker:** Dr. Tanya Spilovoy

[2022 Colorado OER Conference Registration](#)

## SAVE THE DATE! 2022 COLTT CONFERENCE

Don't miss the Colorado Learning and Teaching with Technology conference this August! Learning about teaching practices and technologies through hands-on workshops. These sessions help to promote, support, and integrate the top pedagogical teaching practices that change the way we teach and learn in classrooms, online, and virtual settings.

- Open Education: The journey of affordability to inclusion
- A pedagogy of care in online learning
- Accessibility & UDL: Unifying efforts in a resource-constrained system
- Micro credentialing: Our next great academic and moral imperative

**Save the date:** August 3rd -4th, 2022. CU Boulder In-person events with virtual offerings are available!

[Learn more here](#) or at [www.cu.edu/coltt](http://www.cu.edu/coltt).



## OUT FOR SUMMER VACATION!

*The **CETL Newsletter** takes a break over the summer, so you can try to relax too! Just because our newsletter is on summer vacation doesn't mean we are. We are here and available all summer to support you in your summer courses, preparation for fall semester, or anything else you might need.*

- Visit our [CETL Website](#) for up-to-date programs & workshops
- Listen to [our podcast here](#) - **new episodes every month!**

Still need support or have questions?

Email us at [CETL@ucdenver.edu](mailto:CETL@ucdenver.edu)

## April Newsletter Winners

- Christine Martell, SPA
- Annie Miller, SPA
- Roger Ritvo, Business
- Lory-Ann Varela, LRC



*Check your University email to claim your prize!*

### LAST MONTH WE ASKED:

"Tell us about what CETL workshop or service you have liked the best. Why was it the best?"

*Thank you - your feedback will help us plan and design programs for next year. **Check back on August 1st to enter our August newsletter drawing!***

## PANOPTO TRAINING: JOIN THE EMAIL LIST

Do you want to be the first to know about Panopto training? Add your university email address to [our list and be notified](#) of our summer training series.

Additional training opportunities will be offered in August and throughout the Fall 2022 semester. We look forward to sharing our new video hosting solution with you!

**Or scan the QR Code to add your name.**

