

Petition for In-State Tuition Classification
Denver Campus Only

Residency Petition Submission Dates and Deadlines

Applicable Term	First Day to Submit a Petition	Priority Review Deadline*	Final Petition Submission Deadline	"Domicile" Qualifying Date
Spring 2025	October 14, 2024	December 2, 2024	January 9, 2025	January 21, 2024
Summer 2025	March 10, 2025	May 2, 2025	May 16, 2025	May 19, 2024
Fall 2025	April 14, 2025	July 18, 2025	August 13, 2025	August 18, 2024

*Priority Review indicates the petitioner will be notified of a decision before the first day of the term. After this date, the decision may not be available until after Census Day when bills are due. Be sure to plan to pay non-resident tuition for the term in case your petition is not approved.

University email is our official means of communication.
The student will only be contacted through the ucdenver.edu email account.

Purpose of Petition. For current and former University of Colorado Denver students to apply for a change from out-of-state residency to in-state residency. Students new to the University of Colorado system should request in-state classification by completing the appropriate section of the application for admission and should complete this petition only if requested to do so.

Resident Classification: You must establish your intent to make Colorado your permanent home. If you are physically present in Colorado solely for educational purposes, you will not be eligible for resident classification. No person may establish domicile in Colorado solely for the purpose of obtaining in-state tuition benefits, and an individual who seeks to establish domicile while registered as a student is presumed to establish Colorado domicile solely for tuition purposes unless there is clear and convincing evidence to the contrary.

Petitioner Determination

Student completes petition if:

- ☐ Student is 23 years old on or before the first day of class, or married, or in Graduate level study or is financially and residually emancipated.

Parent or Court-appointed Legal Guardian completes petition if:

- ☐ Student is not yet 23 years old, unmarried, in undergraduate level study and is not financially and residually emancipated.

Legal Guardian. If the petitioner is your court-appointed legal guardian, enclose: (1) a copy of the court decree or letters of guardianship, as appropriate; (2) a statement from the court affirming that your parents, if living, do not provide substantial support to you as a minor child; and (3) a statement from the court certifying that the primary purpose of such appointment is not to qualify you as a Colorado resident for tuition purposes.

Tuition Classification Regulations. In-state status requires domicile, or legal residence, in Colorado for at least one year before the first day of class for the term for which you are petitioning. "Tuition Classification Regulations" are available on our website at www.ucdenver.edu/residency

Indicate the term for which you are petitioning: Term _____ Year _____

Student Name _____ Student Number _____

Address _____

City _____ State _____ Zip Code _____

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Telephone _____ Age _____ Birth date _____

Marital Status _____ Date of Marriage _____ (provide marriage certificate)

Petitioner (if not the student, see above for definition) _____

Relationship to Student _____

Address _____

City _____ State _____ Zip Code _____

1. Are you a citizen of the United States? Yes _____ No _____

a. Date visa was issued _____ Type of visa status (F1, L2, etc.) _____

- Include a copy of your resident alien card or nonimmigrant visa.
 - If your immigrant visa was issued after the beginning of the 12-month domicile period, include evidence indicating the date on which the Immigration and Naturalization Service certified your eligibility to reside permanently in the United States.

2. List all specific periods in which you have maintained a residence in Colorado (mm/dd/yy) :

From _____	To _____	From _____	To _____
From _____	To _____	From _____	To _____

List all specific location(s) in which you have ownership of a residence in another state (mm/dd/yy) :

From _____	To _____	Location: _____
From _____	To _____	Location: _____
From _____	To _____	Location: _____

- **Include evidence of your place of residence in Colorado during the 12-month domicile period as indicated below.** The enclosed qualifying deadline sheet indicates the necessary dates for documentation. Submit evidence documenting your place of residence beginning no later than the Domicile Qualifying Date for the term for which you are applying through the date you submit the petition.
 - **Renters** should provide one of the following: copies of leases, rent receipts, or letters from landlords. Evidence submitted must include the address of the property and the landlord's signature and address and the amount of rent paid. If you resided with a friend or relative, that person is considered your landlord.
 - **Homeowners** should submit a copy of the deed for their primary residence.

3. List all specific periods you have been absent from the State of Colorado for periods longer than 30 days:

Periods of Absence (mm/dd/yy) (if any absence exceeds one full year then you must provide supporting evidence)

From _____	To _____	Location: _____
From _____	To _____	Location: _____
From _____	To _____	Location: _____

4. Income tax information:

- a. List all years for which you have filed Colorado **state** income tax returns: _____ , _____ , _____
- b. For which years did you file in another state? _____ , _____ , _____ , _____

Which state? _____

- c. If you did not file a Colorado state return in the past two years, please state the reason:

Include copies of all federal and state income tax returns; including returns for states other than Colorado, for the past year (include copies of W-2 forms if you did not file tax returns). Include tax forms 104 and 104PN (if applicable) for years during which you resided in Colorado for only part of the year. Personal copies are acceptable.

5. List all employment for the past two years, including both Colorado and non-Colorado positions. Be sure to list the **month, day, and year** of employment and address.

a. Employer _____ From _____ To _____

Address _____

b. Employer _____ From _____ To _____

Address _____

c. Employer _____ From _____ To _____

Address _____

d. Employer _____ From _____ To _____

Address _____

Include verification from each Colorado employer regarding dates of employment. Letters from the employer or copies of payroll statements for each month of employment is acceptable documentation. **Do not** submit a W2 as proof of employment.

6. Do you have a Colorado issued driver's license or identification card?

Yes____ No____ Date of issue: _____(mm/dd/yy) *If you answered no, then please provide the following information:*

Current or most recent state of issue: _____Date of issue: _____(mm/dd/yy)

*****IMPORTANT: If you do not currently have an active Colorado driver's license, this petition will be denied.*****

- **Include a copy of your active state issued driver license or identification card.**
- If you have a **Colorado license** that was renewed or reissued during the 12-month domicile period, also include a **Driver's History**, available from any Colorado Driver's License Office, documenting the original date of issue.
- If you have a **Colorado identification card** rather than a driver's license, provide a copy of the identification card. If this card was renewed or reissued during the 12-month domicile period, also provide evidence of the date of issue of any previous Colorado identification.

7. Are you a registered voter? Yes _____ No _____

a. In what state is your current voter registration: _____

b. Date of most recent registration: _____ (mm/dd/yy)

If registered in Colorado, include a copy of your certificate of registration from your county clerk documenting the date of registration. If your voter registration is noted on your Colorado driver's license, that license will be sufficient documentation.

8. Have you owned or been the primary user of a motor vehicle? Yes _____ No _____

- a. Name of registered owner _____
- b. Relationship of registered owner to you _____
- c. List the state and dates of vehicle registration during the past two years:

State _____ Dates _____ (mm/dd/yy)

State _____ Dates _____ (mm/dd/yy)

Include a copy of your current vehicle registration regardless of the issuing state. If your Colorado registration was renewed during the 12-month domicile period, include a copy of your previous Colorado registration, if any.

9. Did you graduate from a Colorado high school? Yes _____ No _____

If no, list the high school name, location, and graduation date. _____

10. List all colleges and universities you have attended, including the University of Colorado. If no such attendance, please indicate "none":

Institution	Dates Attended (month, year)
_____	From _____ To _____
_____	From _____ To _____
_____	From _____ To _____

At which schools were you assessed non-resident tuition (including the University of Colorado)?

For any school you attended outside Colorado since you began living in Colorado, include documentation verifying your non-resident tuition classification.

11. Attach a type-written statement explaining why you regard Colorado as your permanent home. If you are the student, indicate your plans for residence and employment after you leave the University. Supply any and all additional information you feel can help show your intent to make Colorado your permanent home. Include any relevant documentation. If you are the student's parent or guardian, please indicate the expected duration of your residency and employment (if employed) in Colorado.

Any false information or falsified supporting document included in this petition may subject you to criminal charges and University disciplinary proceedings, and out-of-state tuition may be retroactively assessed. I hereby swear or affirm that the answers given in this petition are accurate and complete and that all documents included hereto are true and unaltered copies of the original documents. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the tuition classification officer in writing within 15 days after such change. **I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the University at any future date.**

Printed Name _____

Signature of Petitioner _____ Date _____

Documentation Checklist:

1. This petition form completed.
2. Copy of your active state driver license or state issued identification card.
3. Copy of your active voter registration.
4. Copy of your active vehicle registration.
5. Copy of your state income tax forms submitted within the past 12 months.
6. Copy of your lease agreement(s) spanning 12+ months prior to the first day of the semester and extending past the start of the semester, OR a copy of your deed showing purchase date more than 12 months prior.
7. Employment verification of all jobs held within the past 12 months.
8. Other documentation to demonstrate you are establishing yourself as a Colorado resident such as professional licensure in Colorado or any other documentation you would like to include.

For students who have not met the Emancipation Requirement and would like to provide proof of emancipation: Emancipation petitions must include financial statements for all accounts under petitioner's name. This includes but is not limited to: checking account(s), savings account(s), credit card(s) account(s), etc. for the 12 months preceding the first day of the semester. See '*Emancipation Addendum*' for more information.

****DO NOT SUBMIT YOUR PETITION IF YOU HAVE NOT INCLUDED ALL DOCUMENTATION APPLICABLE TO YOUR PETITION****

Submitting an incomplete petition will cause a delay.

Additional materials will be requested and must be submitted before a decision can be made.

****DO NOT SUBMIT ORIGINAL COPIES OF YOUR DOCUMENTATION AS THEY WILL NOT BE RETURNED****